

## Basic Method

This is the basic method for upgrading from Interspire Knowledge Manager 4.5 from a previous version of Interspire Knowledge Manager 4.0.X and ActiveKB NX2.x

1. Download the new version from the [clientarea](#)
2. Backup all of your existing files
3. Upload the new files from the zipfile
4. Obtain a new license key from The Interspire Client Area and enter your new license key into your upgraded Interspire Knowledge Manager (if you already have this license key you can skip this step).

Once you have uploaded your files and browsed back to your installation you will be run through any database updates that are available in the browser based upgrade wizard.

## Uploading Files

Unzip the Interspire Knowledge Manager package onto your local hard drive. If you don't have [Winzip](#) you can download it for free.

Using an FTP program (such as Filezilla, which is free, or a commercial package such as CuteFTP), login to your web server and copy the Interspire Knowledge Manager files down from your server to your hard drive. Once this back up is complete you can then copy across the newly downloaded files of the latest release of Interspire Knowledge Manager into your Interspire Shopping Cart directory. You will overwrite the old files with the new ones, thus upgrading.

## Restoring Your Files

If you have modified your Interspire Knowledge Manager files for custom functions or even simply just changing the look and feel of the application you should now re upload these files. You can check the changelog.txt file found in the root folder of the zip file you downloaded to see what files have been modified so that you can make sure your customizations all still work.

Congratulations, you are now ready to login to the Interspire Knowledge Manager control panel and start adding content! Your control panel will be accessible by adding '/admin' onto the end of your website URL.